



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in Pontrilas Village Shop & Post Office Meeting Room
on Wednesday 19th January 2022 at 7.00pm

No KPC/MW/094

Present

Councillor Mr K John Chance Chairman
Councillor Mr John Pring Vice – Chairman
Councillor Mr Trefor Edwards

Clerk Mr M Walker

Also Present

Ward Councillor Mr Peter Jinman, Lengthsman/Contractor Mr Dave Roden and one further member of the public.

Meeting declared open at 7.00pm by the Chairman

1.0 Apologies

Apologies were received and accepted from Councillor Mrs Heather Adams and Councillor Mrs Jennifer Evans.
BBLP Locality Steward Mr Paul Norris and Representative from the Police not present.

The Parish Council resolved to change the order of business at this time to Item 5.1

5.1 Ward Councillor Mr Peter Jinman reported on the following:-

The Corona virus is still about
The Citizen Assembly (to be held remotely on Zoom) which has its first meeting on Thursday
Hereford Council meeting on 28th January
Precept and Budget up 2.99%
2 million spend for roads
Personnel changes have been made in Hereford Council
The next Parish Summit is to be held on Monday 17th January at 7 00pm
Talk Community Hubs are at Peterchurch Church and Pontrilas Village Shop & Post Office
Financial settlement from Government is only for 1 year
Hereford Council fraud issues are middle ranking
The Planning department have major issues - revamping completely is required
Car Parking charges are being increased
106 monies are only for over 10 unit developments
Broadband is still a problem with many providers being too expensive
Trees on the A465 programmed to be actioned this month
PROW (footpaths) and Traffic Regulation Orders (TROs) are due to be taken back in house
Hopefully a “Ditching Grant” will be announced later this year

Leader’s Newsletter January 2022 david.hitchiner@herefordshire.gov.uk

Welcome to my newsletter covering activity on December and January so far, and looking ahead.

I am sure that you follow the progress of the Covid Omicron variant. As with past variants Herefordshire seems to record lower levels than other areas of the Country for which we are all thankful. Nevertheless the levels are high and I continue to urge you to exercise caution.

Of particular interest this month is the Citizen Assembly (to be held remotely on Zoom) which has its first meeting on Thursday. I look forward to seeing the recommendations from the group.

There is a Council meeting on 28 January which was postponed from December. There has been no relaxation of the regulations for holding these meetings so we must attend in person in order to make the meeting valid.



It is disappointing to me that Central Government has not been able to find time to introduce regulations which would have enabled remote or hybrid meetings to take place, this is in spite of lobbying by Local Authority organisations.

You will be aware that construction work has started on the Timber Technology Centre on Rotherwas which is part of NMITE. Below is a link to an article by Professor Robert Hairstans which provides a good explanation of what is being planned for this <https://www.imeche.org/news/news-article/timber-is-a-missed-opportunity-for-sustainable-construction-we-aim-to-change-that>

There have been some changes of personnel in the Council. The latest senior management structure chart is on the next page. This newsletter is in a slightly new format. I value any feedback. Does the letter contain too much information or too little? Is the slightly informal style appreciated? Is this an unnecessary or unhelpful duplication of other information you receive? Would you like anything to be added?

I look forward to welcoming you to the next Parish Summit to be held on Monday 17th January at 7 pm. This will be an opportunity, among other things, to explain the consequences of changes to healthcare in the County following the setting up of the Integrated

Care System (ICS). If you have not had an invitation please let me know. I am looking forward to the next Calendar year as the Cabinet and officers look to serve you and the County.

May I wish you all a happy and successful 2022.

Councillor David Hitchiner Leader of the Council

The Parish Council resumed the correct order of business to Item 2.0

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made

2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/093 held on Wednesday 17th November 2021 were confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 To agree the Parish Council budget for 2022-2023

The Parish Council unanimously agreed the Budget as presented.

Proposed by Councillor Mr Trefor Edwards and Seconded by Councillor Mr John Pring
Vice – Chairman.

4.2 To set Precept for the 2022-2023 fiscal year

The Parish Council unanimously agreed for the precept to remain unchanged at £8,750.00

for the financial year 2022 - 2023

Proposed by Councillor Mr K John Chance Chairman and Seconded by Councillor Mr Trefor Edwards

4.3 Receipts

No receipts received

4.4 Invoices for Payment

Clerk's Salary December 2021 Gross £298.60

Mileage £7.74

Postage £4.92

Tax £59.80 NIC £0.00

Nett Pay £251.46

Cheque 101082

HMR&C 3rd ¼ Payment October November December £179.20

Cheque 101083

Shane Evans Electrical Invoice No 316 £280.00

Fit 2 x defibrillators + Boxes

Cheque 101085



Nigel Ward	£100.00
Contribution towards Pontrilas Village Christmas Lights	
Cheque 101086	
Clerk's Salary January 2022 Gross	£298.60
Postage	£0.66 pence
Tax £59.80 NIC £0.00	
Nett Pay £239.46	
Cheque 101087	
Kentchurch PCC	£100.00
Community Benefit Grant January KPC 01/19/2022	
Cheque 101089	
DORE Community Transport	£300.00
Community Benefit Grant January KPC 01/19/2022	
Cheque 101090	
C A R E (Herefordshire) CIC	£20.00
Meeting room hire January 2022 KPC 01/19/2022	
Cheque 101092	
C A R E (Herefordshire) CIC Grant	£100.00
Community Benefit Grant January KPC 01/19/2022	
Cheque 101093	

All payments **Unanimously** approved by the Parish Council

4.5 Bank Balances as per Barclays Internet Printed Bank Statements

Business Premium Account	@ 4 th January 2022	£18,289.13
Community Account	@ 1 st December 2021	£6,429.22
Community Account	@ 4 th January 2022	£5,719.56

Bank Reconciliations signed for both accounts

5.0 Reports if available from:-

5.1 Ward Councillor Mr Peter Jinman reported on the following:-

See after Item 1.0

5.2 Lengthsman Report - Parish Council to agree future works

See Item 8.2

5.3 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards reported on the following:-

The kitchen refurbishment is still on-going and the windows have been replaced.

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised.

7.0 Parish Council Owned Kiosk at Kentchurch

Update on Defibrillator Grant availability

The refurbishment of the Kiosk at Kentchurch to be put on hold for the time being and to be re-visited in the Spring.

The Parish Council agreed for the Clerk to look for a grant for a defibrillator for the outside of Kentchurch Church

Clerk to investigate a "Heartstart Course"



8.0 Highways and Footpaths

8.1 To receive **new** information on any Parish Highway including Public Footpath Issues
See Item 5.1

“B” Road Railway towards Pontrilas

A new pipe, installed by a farmer is emptying onto the highway

Stone House drain in Pontrilas has been accepted as Balfour Beatty’s liability

Station Footpath KZ22 the Finger post is still broken and rotten

No maintenance for about 4 years

Clerk to report yet again

Ward Councillor to follow up (photographs to be sent by the Clerk)

8.2 Compile list, with costing, of potential drainage works should further grants become available

List compiling of works on-going Kentchurch Parish Council January 2022

(G) Grants (L) Lengthsman

- 1) Silt build up opposite side of road to Elms driveway
 (L) Needs to be cleared to widen road + safety
 Past Council Houses on right into dingle
 Disposal of spoils. JCB + Tractor + Trailer - estimate 3 days
- 2) (L) Ditching – continuation up Spitehouse
 Digging off + widening road + jetting
- 3) (L) From Council Houses to Little Corras
 Road needs cleaning
 Tractor + Trailer
 Running verges
- 4) (G) Culvert before Little Corras
 Requires drainage work
 Parapet wall + headwall require rebuilding + jetting
 New pipework + concrete + reinforcement
- 5) (G) Elm driveway back towards Pontrilas as far as Burrup Farm
 Ditching + headwall need rebuilding
- 6) (L) Footpath at Park Gate
 No stile – no access
- 7) (G) Elm driveway towards Kentchurch
 Drainage - existing pipework blocked requires investigation
 Build-up of roots + gravel

{Letter to Dave Roden Lengthsman

Following our site meeting in Pontrilas on the 14th January 2022 I can confirm the following points

- 1) **No** work to be carried out under or adjacent to the bridge over the river Dore at the southern end of Pontrilas Village until such time as any relevant authorisation can be obtained from the Environment Agency which would allow the Parish Council to undertake clearance work as discussed on site
- 2) **Confirmation** that the Parish Council agree to the approximate 100 meters of ditching work near the bottom end of Bannut Tree Lane (please contact Cllr John Chance for clarification if required) Work estimated but not limited at £500.00
- 3) **Clear** gutters and footways through Pontrilas Village (if a mechanical sweep is to be used please give adequate notice so that residents can be leafleted to move the vehicles)
- 4) **Please** check and clear all road gullies and grips from Crabs Castle down to Pontrilas
- 5) **FORD** on the Bannut Tree Lane next to Llanithog Farm requires clearing
- 6) **Park Gate Corner** on the C1239 clear road side to allow for inspection of retaining wall
- 7) **Quotation** for replacement of headwall near substation on the Spite House road (Claim from New Grant Funding
- 8) **Insurance** Could you please also provide a copy of your up to date public liability insurance certificate.
- 9) **Invoices** Please supply any outstanding Lengthsman Work Invoices}



9.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

- 2nd May 2017 Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached
to planning permission 142033
Type PP Approval of details reserved by condition
Application Still Valid
- 1st July 2021 Planning Application 212150 Top Hill Farm Pontrilas HR2 0BW
Proposed replacement dwelling with associated garage/workshop
Application Still Valid
- 3rd August 2021 Planning Application 213030 Cross Lyde Farm Pontrilas HR2 0BW
Proposed extension to existing building creating sheep handling unit
Proposed new building creating muck store
Application Still Valid
- 20th September 2021 Planning Consultation 213447 Lower Lodge Kentchurch HR2 0BY
Renovation of existing dwelling including reinstatement of pitched roof,
creation of a plant room and bin storage building, introduction of a door in side
elevation. Creation of a fishing platform alongside other minor external changes
and internal alterations and additions.
Application Still Valid

Correspondence No correspondence received


10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

- Defibrillator + Training
- Clerk Appraisal and Pay Scale Increase

11.0 Confirmation of Date, Time and Venue of the Next Meeting

The next meeting will be an ordinary Parish Council Meeting to be held on
Wednesday 16th March 2022, meeting to commence at **6.30pm** {if Heather and Jennifer agree} in Pontrilas
Village Shop & Post Office Meeting Room

Meeting declared closed at 8.10pm

Signed..... 

Parish Council Chairman Councillor Mr John Chance
Dated this day the 16th March 2022